# LEYAMMA MEMORIAL COLLEGE OF NURSING

**MANDIRAM HOSPITAL, MANGANAM, KOTTAYAM**
**(Managed by Mundakapadam Mandirams Society)**

Recognized by Indian Nursing Council & Kerala Nurses & Midwives Council
Affiliated to Kerala University of Health Sciences, Thrissur.



# PROSPECTUS

# FOR B.Sc. NURSING DEGREE COURSE 2023-2024

**Leyamma Memorial College of Nursing**
**Mandiram Hospital , Manganam P.O, Kottayam 686018**
**Phone no. 0481-2578193, 2578393, Mob: 9544123117**
Email:leyammamcon@gmail.com     Web site: www.leyammacollegeofnursing.org

### 1. Profile of the Institution

**Leyamma Memorial College of Nursing**, established in memory of Late Ms. Leyamma, Co-founder and sister of Late Sri. P.C George, Founder of Mundakapadam Mandirams Society, is a State of Art Centre for Nursing Education. The institution was started in 1962 for ANM course and then upgraded to General Nursing and Midwifery program in the year 1969. Presentlyit is upgraded to College of Nursing to start B Sc Nursing course from the academic year 2022-23. It is managed by Mundakapadam Mandirams Society, a registered Charitable Society: No- K28 of 1956. The parent hospital is Mundakapadam Mandiram Hospital, Manganam P O, Kottayam, a multi- specialty NABH accredited (Entry Level) hospital providing excellent quality care services with affordable cost to the community.

- This college offer B Sc. Nursing course of four-year duration (8 semesters) as per the Syllabus prescribed by INC, KNMC and KUHS.

- This Prospectus relates to the admission to Four Year B.Sc. Nursing Degree Course in Leyamma Memorial College of Nursing, Manganam, Kottayam and contains rules and regulations for the admission and selection of all seats for B.Sc. Nursing Degree Course for the Academic Year 2023-2024.

- The Conditions in this Prospectus is subject to modification/ addition/deletion, as may be deemed necessary by the Management and will be subject to further orders, if any, passed by appropriate authorities / Courts of law.

- Applicants are required to go through the Prospectus carefully and familiarize themselves with all relevant information. They are also encouraged to visit the official Website of the College, www.leyammacollegeofnursing.org for more details.

### 2. Course offered
- B Sc Nursing Course

### 3. Number of seats: 30

1. Govt: Merit- 15
2. Management Seats: 10
3. N R I Seats: 5

### 4. Eligibility Criteria For Admission

**4.1** Candidates must be Citizens of India/ children or dependents of Non-Resident Indians

**4.2** The minimum age for admission shall be 17 years on or before 31st December of the year of admission (As per University Norms).The maximum age limit for admission shall be 35 years. Self-attested copy of relevant page of school record namely SSLC/ICSE/CBSE/ Certificate showing the date of birth / copy of birth certificate should be produced at the time of admission.

**4.3 Academic**

**4.3.1** As per norms of Kerala University of Health Science (KUHS) for admission for B.Sc Nursing, the minimum educational requirements shall be the passing of  Higher Secondary School Certificate Examination (12 years course), Or Senior School Certificate Examination (10+2) Or An equivalent with 12 years schooling from a recognized board or university with Science (Physics, Chemistry, Biology) and English with minimum of 50% aggregate marks

**4.3.2.** Relaxation in marks

The candidates belonging to Socially and Educationally Backward Classes (as per G.O. (P) No. 208/66/Edn dated 2.5.1966, G.O. (MS) No.95/08/SCSTDD  dated  06.10.2008  and Scheduled Castes and Scheduled Tribes candidates (Physics, Chemistry, Biology) and English withminimum of 50% aggregate marks. amendments thereof), will have a relaxation of 5% marks in thequalifying examination. They need only 45% marks in the case of Biology and 45% marks in the case of optional subjects put together. The scheduled castes and scheduled tribes candidates need only a pass in the qualifying examination.

**4.3.3.** Every candidate before admission to the course shall submit to the Principal of the Institution a Certificate of Medical Fitness from an authorized Medical Officer with MBBS or higher qualification certifying that the candidate is fit to undergo the course.

**4.3.4.** Rounding off of the percentage of marks to the nearest whole number is not permitted.

**4.3.5.** Candidates who have passed their qualifying Examination from authorities other than the State of Kerala, except CBSE and ICSE, shall produce the certificate of recognition and equivalence of the qualifying examination from Kerala University of Health Sciences/ Directorate of HSE, Kerala

**4.3.6.** For grant of equivalency of Secondary School Educational qualification granted by any foreign country for the purpose of admission to B.Sc. Nursing courses, the student needs to produce an equivalency certificate from the Association of Indian universities (AIU), AIU House, 16, Commander, Inderjit Gupta Marg, New Delhi– 110 002 and also the requisite approval from the Indian Nursing Council.

**4.3.7.** The norms of eligibility prescribed by the Indian Nursing Council / Kerala Nurses & Midwives Council / Kerala University of Health Sciences shall also apply.

**4.3.8.** NRI SEATS **-** The Managements are entitled to fill up to 15% of the total seats as NRI category by admitting qualified students who are dependents of NRIs. According to GO (MS) No.243/2014/H&FWD dated 06.08.2014, "An Applicant who depends upon his/her Father / Mother / Brothers and Sisters (inclusive of first cousins) / Husband / Wife / Brothers and Sisters (inclusive of first cousins) of Father or Mother / Half Brother / Half Sister / Adopted Father or Adopted Mother who is working abroad" will only be eligible to apply in the NRI category seats.

### 5. Admission Process

**i .** The process of admission to Govt. quota merit seats will be through LBS Centre for Science & Technology as per the Government notification and the candidates has to follow the instructions given in LBS centre website https://www.lbscentre.in

### ii.  The process of admission to Management quota seats will be as follows:

The prospectus and application forms for B.Sc. Nursing Degree Course are available on the website (www.leyammacollegeofnursing.org).

All applications shall be submitted ONLINE only on the website of the college.  Physical documents are NOT to be submitted at the office.

### 5.1 Before applying online, candidates should have:

A valid email ID (If you do not have an email address, we recommend Gmail ID).

- Scanned copy of recent (taken after 1st January 2023) passport size colour photograph. Photograph should be taken in a white background. The image should be in JPEG format. Maximum size for photograph 50 KB and image dimension is 120x150 px (4.23x5.29 cm).
- Scanned signature of the candidate - Maximum size is 50 KB
- Scanned copy of the Certificates. The image should be in JPEG / PDF format.
- The size for JPEG / PDF file is between 100 and 500 KB.
- If documents attached are not legible, the application will be rejected
- An applicant needs to submit only one single application. Submission of more than one application by a candidate will lead to rejection of application.

### 5.2. Self – attested copy of documents required to be submitted along with application.

- S.S.L.C or any relevant school records to prove date of birth.
- Mark list(s) of Plus 2 or equivalent examination.
- Physical fitness certificate
- Migration Certificate
- Transfer Certificate (TC)
- Conduct Certificate
- Aadhaar card
- Copy of Certificate in proof of SEBC/SC/ST status obtained from the Tahsildar/ Village Officer / Authorities concerned, if applicable.
- Income Certificate

### 5.3. NRI students

- Relationship certificate of the Sponsor and student to be issued by the Revenue Authorities (Relationship should be established). If the sponsor is the Father/Mother of the applicant, educational certificates of the applicant containing the name of sponsor shall be accepted.

- Overseas Employment Certificate issued by the Employer, attested by the Embassy and if self-employed, it should also be attested by the Embassy. In case of non-submission of Embassy Certificate, the endorsement in the passport of the sponsor about the employment by the Embassy/ Consulate shall be accepted. Certificate issued by the Embassy/ Consulate stating that the sponsor is a Non-Resident Indian (NRI) or an Overseas Citizen of India (OCI) or the green card documents shall be accepted in lieu of the Overseas Employment Certificate issued by the Employer and attested by the Embassy.

- Passport with Visa stamped on it and attested by the Embassy.

- A self-affidavit of the relationship between sponsor and the candidate (Sponsor certificate).

- The sponsor should be an Indian Citizen/ Overseas citizen of India/ Person of Indian Origin and relevant document to prove the same.

### 5.4 Submission of application form

Candidate can open website www.leyammacollegeofnursing.org

**Step 1:** Enter the candidate details online and create login id and password

**Step 2**. Login and fill all information in the opened application form and save.

**Step 3:** Payment of application fee of Rs 1000/- for the completion of the application procedure and submit.

Candidate can take a printout of the application and keep for future use`

*Application fee is non-refundable*

### 6. Selection, Allotment & Admission

**6. 1.** The open merit and category wise rank lists of all applicants will be prepared and published on the website www.leyammacollegeofnursing.org on the basis of the total percentage of marks obtained in the core subjects of the qualifying examination.

**6.2.** The open merit rank list for B. Sc. Nursing will be prepared on the basis of the percentage of marks obtained in English, Physics, Chemistry and Biology (or equivalent science subjects) in the qualifying examination.

**6.3.** The marks obtained for the qualifying exam will be subject of normalization process.

Under the method of normalisation, the highest mark obtained by the students of various Boards in each subject shall be equated to the highest mark obtained by the students of the Kerala Higher Secondary Examination in that subject and the relative marks obtained by other students in that subject shall be determined accordingly.

If the highest mark secured by the student of the Kerala state HSE, in Physics is 100 and the highest mark secured by a student of any other Board in the same subject is 90, both the highest marks will be considered to be equal to 100. If a student of the other board secures 60 marks in Physics when the highest mark in Physics in the same board is 90, the 60 marks will be considered to be equal to 66.66 marks as arrived at below: $100 \times 60/90 = 66.66\%$ Those candidates, who have appeared for the qualifying exam of any state other than Kerala, will be treated at par with those students who have passed the Higher Secondary Exam of this state.

**6.4** In the case of a tie in the total marks, preference will be given based on the marks obtained for Biology. If there is still a tie, the marks in Chemistry, then Physics and then English will be counted. If a tie still exists, the age of the candidate will be taken into account, the elder will be preferred to the younger

**6.5** The provisional rank list will be published on the website as per the admission schedule. The applicants shall verify their application details, including marks and notify errors, if any on the website within the stipulated date.

**6.6** If an applicant does not take admission on getting online allotment, she/he will lose all future claims for admission in the subsequent allotments.

**6.7** All allotments will be made through common single window online.

**6.8** An applicant who receives an online allotment will have to join the college within the notified date and time schedule by submitting the original documents and remitting the fees payable to that College as indicated in the prospectus. Hostel fees, special fees etc. shall be paid by the students at the time of admission. All fees shall be paid by way of DD in favour of the College.

**6.9** Spot counselling, allotment and admission in the open merit rank order of applicants will be held to fill up the remaining vacant seats after adequate online allotments, if required.

**6.10** The process of allotment will continue until all the seats are filled.
**6.11.** All applicants shall follow the admission schedule as notified in the Prospects as well as regularly visit the college website to know further updates, announcement or changes in the schedule/procedure of allotment and admission.

**6.12.** No separate or personal communication will be sent to applicants in this regard.

**6.13** While reporting for admission, all the relevant certificates/documents in original should be submitted to the Principal of the institution.

**6.14.** For genuine reasons, management of the College will have the right to deny admission to any candidate, even if otherwise eligible. Reasons for such denial will be recorded and intimated to the candidates concerned, if requested for.

## 7. Procedure of Spot Counselling, Allotment & Admission, If Required.

**7.1.** Spot counselling, allotment and admission in the open merit rank order of applicants will be held to fill up the remaining vacant seats after three or four online allotments, if required. The candidates getting admission through spot allotment shall submit all original certificates, pay the fees and complete admission at the College office on the spot.

**7.2.** SC/ST/OEC candidates admitted through management category seats will have to pay the normal fee payable by the other candidates, at the time of admission and during succeeding years. The same will be refunded if and when the Government pays their fee to the College.

## 8. Cancellation of Admissions and Refund/Adjustment of Fees

**8.1.** As per the regulations of the University and Nursing Council, admissions will have to be closed by 31 October 2022 of the year of admission. After closure of admissions, the seats if vacated cannot be filled up. Such seats will go vacant for the entire duration of the course. Therefore, those who leave the course after the closure of admissions will have to execute a bond along with anyone of the candidate's guardian/parent undertaking to pay the college, the amount that would be ordered by the AFRC / Court of Law. The college shall return all the certificates/documents of the candidate along with TC on execution of the above bond.

**8.2.** Besides, all candidates who opt to discontinue the course any time before completion of the course will have to pay hostel, mess and other fees proportionately for the period they remained on the rolls of the college.

**8.3.** Furnishing of false information/particulars would result in the forfeiture of the candidature as well as cancellation of admission to the course, if admitted and in addition, will attract the relevant provisions of criminal law of the land.

## 9. Prohibition of Ragging

**9.1** Ragging/any type of misconduct towards any student both in the college campus and outside will be considered as criminal offence and will be immediately reported to the police. Perpetrators will not be permitted to continue their studies.

**9.2** Every student shall, at the time of admission, furnish a character certificate from the institute wherefrom he/she has passed the qualifying Examination, which would mention the status of his/her behavioural pattern especially in terms as to whether he/she has displayed persistent violent, or aggressive behaviour or any desire to harm others.

**9.3** Students and parents shall, at the time of admission, furnish an affidavit to the effect that the students will not indulge in any form of ragging. (Annexure 1)

## 10. Code of Conduct

Every student is required to adhere strictly to the code of conduct of the institution.

## 11. Fee Structure

**11.1.** The fees to be paid at the time of admission to the College are given hereunder. Fees structure has been given by the Fee Regulatory Committee by order no.: FRC 50/22/ B.Sc/ P.BSc/ M.Sc/NURSING dated 20.06.2022. Other fees, if any, will be charged separately from time time to.

Tuition fee – Rs. 73,025/-
Special fee – Rs. 23,300/- (I year)
Refundable Caution deposit - Rs. 10,000/-
Special fee from the 2nd year onwards shall be Rs.19,300/-,
Note: Uniform fee a maximum of Rs.5,500/-, text books and records a maximum of Rs.5,500/-, & the rent and mess charges a maximum of Rs.72,000/per annum may be collected

## 11.2 NRI  Seats

As per the Fee Structure prescribed for the NRI category seats in AFRC Order no. AFRC50/ NRI Seats 18 /B.SC(N)/P.Bsc(N) dated 10.05.2018 & FRC 50/22/B.Sc. /P.B.Sc /M.Sc /NURSING dated 20.06.2022 the Annual Tuition Fees payable by students being admitted under the NRI category seats is Rs.95,000/- per year. All other fees including special fees as detailed above of this prospectus are applicable to students admitted under the NRI category, too.

**11.3**. If any candidate discontinues the course, after closing of admission as notified by the authority, the candidate has to pay the full fee of the remaining course (4 years). The collection of liquidated damages shall be as per the final decision of the AFRC or Court of Law.

## 12. Redressal of Grievances

Any grievances/complaints regarding selection and admission can be brought to the notice of the co-ordinator of admissions, as well as to the Director/ Manager of the college within 48 hours of occurrence of the grievance. Email address for registering complaints:leyammamcon@gmail.com

# ANNEXURE 1

## UNDERTAKING REGARDING NONINVOLVEMENT IN RAGGING

Each candidate and parent has to sign the undertaking given below at the time of admission. (as per the provisions of anti-ragging verdict by the Hon'ble Supreme Court). I,Mr./Ms...................................................................................Roll No............................... Program .B.Sc. Nursing student of.............................College of Nursing do here by undertake on this day...the following with respect to above subject and Office Order No...................................

1. That I have read and under stood the directives of the Hon'ble Supreme Court of India on anti ragging and the measures proposed to be taken in the above references. (Available at http://www.antiragging.in/).

2. That I understood the meaning of Ragging and know that the ragging in any form is a punishable offence and the same is banned by the Court of Law.

3. That I have not been found or charged for my involvement in any kind of ragging in the past. However, I under take to face disciplinary action/legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stagein future.

4. That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Govt. of India and the Institute authorities for the purpose from time to time.

Name& Signature of Student


I hereby fully endorse the undertaking made by my child/ward.


Signature of Mother/Father and or Guardian:


Name & Address:


Witness:

1.


2.


Place:


Date:

## ACADEMIC SCHEDULE FOR NURSING COURSES
## FOR THE ACADEMIC YEAR 2023-2024

| SL. No. | Event/ Particulars | Important Dates |
|---|---|---|
| 1. | Issue of online Application begins | 12.06.2023 |
| 2. | Last date of submission of Application | 15.07.2023 |
| 3. | Publication of Provisional list of applicants with remarks on website | 22.07.2023 |
| 4. | Last date of correction of entry errors, if any, by the candidate | 27.07.2023 |
| 5. | Provisional rank list, rejected list with reason before the ASC and on the website | 03.08.2023 |
| 6. | First Online allotment | 09.08.2023 |
| 7. | Joining and non-joining candidate | 10.08.2023-17.08.2023 |
| 8. | Second Online allotment | 18.08.2023 |
| 9. | Joining & non-joining candidate | 19.08.2023-24.08.2023 |
| 10. | Third Online allotment | - |
| 11. | Joining & non-joining candidate | - |
| 12. | Spot admission, if any | As per the direction from ASC |